

HARROGATE BOROUGH COUNCIL DECISION NOTICE	
Cabinet Member for: Environment, Waste Reduction and Recycling	
Date of Decision: 6 October 2015	
1. Decision No / Your Ref: EWR&R15/16/02	1a. Wards affected: ALL
2. Subject: Waste Survey 2014: Action Plan	
<p>3. A. The information given in this form is a fair and accurate record of the decision made by Councillor Michael Harrison:</p> <p>Portfolio Holder(signature):</p> <p>B. The Cabinet Member (Environment, Waste Reduction and Recycling) declared the following interest:</p> <p>C. Was a substitute appointed?: Yes/No</p>	
<p>4. DECISION: (Completion of this Section is a statutory requirement)</p> <p>Please state:</p> <p>A. Decision/s made: That the action plan set out in Appendix A of the report is approved.</p> <p>B. Reason/s for making decision: Following implementation of alternate weekly waste collections a survey was carried out to gather customer feedback. The action plan in Appendix A to this report summarises the main findings of the survey and suggested actions arising.</p> <p>C. Alternative options considered and rejected: Do nothing – rejected as there are actions arising from the survey which can support further diversion of waste from landfill and increase customer satisfaction.</p>	

<p>5. Please outline all additional material or information considered at the meeting whether written or oral and not detailed in the written report:</p>	
<p>6. With regard to the written report please indicate:</p> <p>A. The number of appendices: One</p> <p>B. The number of background papers and their location/file reference: One – available upon request</p> <p>C. The number of any additional papers considered which are to form part of the ‘definitive report’ on the matter: None</p>	
<p>7. Was all or any part of the report deemed to be exempt? No</p>	
<p>8. If so:</p> <p>A. Please state to which part of the report it is applicable and give the wording of the relevant paragraph of Schedule 12A to the Local Government Act 1972:</p> <p>B. Is there an Exempt Decision Notice? No</p>	
<p>9. A. Is this a Key Decision? No</p> <p>(Key Decisions are subject to the 5 working days Call-in procedure and must not be actioned until notification to proceed has been received)</p> <p>If so, please state</p> <p>B. Forward Plan reference number:</p> <p>C. Relevant Overview and Scrutiny Commission:</p> <p>D. Date Member Services were supplied with report and accompanying papers for publication and consequent circulation to the Scrutiny Commission Chair:</p>	

<p>E. Urgent Item of Business – Call-in (Overview and Scrutiny Procedure Rule 16b)</p> <p><i>If a matter is urgent and Call-in cannot be applied please state:</i></p> <p>(i) Reasons:</p> <p>(ii) Date of agreement of Scrutiny Commission Chair that the decision is urgent:</p> <p>(iii) Means of communication of agreement:</p>
<p>10. Officers in attendance at the meeting during consideration of this item:</p> <p>A Jenks- Executive Director Community Services D Rowe – Waste & Environmental Services Manager</p>
<p>11. Decision to be actioned by: (Please state name and post title of the appropriate Officer who would need to be notified of validation and Call-in)</p> <p>D Rowe – Waste & Environmental Services Manager</p>
<p>12. Please confirm that all Officers required to be consulted prior to forwarding this Decision Notice to the Member Services Section have been consulted: yes</p>
<p>13. Date Decision Notice despatched to Member Services via Email:</p> <p>8 October 2015</p>
<p>14. NOT TO BE COMPLETED UNLESS it was impracticable to include the Key Decision in the Forward Plan: (See Access to Information Procedure Rules 15 and 16)</p> <p>A. Call-in to apply: (Access to Information Procedure Rule 15)</p> <p><i>Please state:</i></p> <p>(i) Reasons:</p> <p>(ii) Date Proper Officer and Scrutiny Commission Chair were supplied with report and papers:</p>

<p>B. Special Urgency Provision (Call-in cannot be applied): (Access to Information Procedure Rule 16)</p> <p>Please state:</p> <p>(i) Reasons:</p> <p>(ii) Date on which agreement obtained from Scrutiny Commission Chair that the decision is urgent:</p> <p>(iii) Means of communication of agreement:</p>
<p>15. (For use in Member Services Section)</p> <p>A. Decision Validated by: Andy West</p> <p>B. Date decision validated and published: 8 October 2015</p> <p>C. Date Call-in procedure ends (if appropriate) - 4.30 pm on:</p> <p>D. If 9D or 14A is answered give date of public notice:</p> <p>E. File Ref and Officer Ref: EWRR002Oct15/SS</p> <p>F. If Special Urgency Provision (14B above) has been applied please confirm that relevant item will be included on next Council Agenda</p>

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5.8.02.